

**Prevention & Public Education  
Meeting Minutes for January 22, 2001  
Westin Hotel  
San Diego, CA**

**I. Introductions**

Members Present: Nancy Lapolla, Paul Maxwell, Beth Sise, Ray Mosack, Jorge Alvarez, Andy Stark, Jan Ogar, Sharon Pacyna, Maureen Phillips, Cindy Hearrell, and Babatunde Jinadu.

Non-Members Present: Bonnie Sinz, Mercia Brandon, Miranda Swanson, Richard Watson and Leslie Ray.

The committee list was passed around for changes, corrections and additions to be made.

**II. Approval of Minutes**

Several corrections were made to the Vision Conference minutes.  
The minutes were approved with corrections.

**III. Agenda**

Discussion of the action plan and the presentation were switched on the agenda. Representatives from AMR were unable to attend the meeting so a presentation on children and scooter injuries will replace the previously scheduled presentation.

**IV. Business Items**

?? Vision Update (Miranda Swanson)

1. The Travel Policy will change effective March 1, 2001.
2. From then on, the participants are to purchase their own airline tickets on whichever airline they choose and afterwards, submit for reimbursement.
3. The reimbursable amount will remain at \$200.
4. Miranda reminded the group that all travel claims must be substantiated with a receipt, or a copy of a receipt in order to be processed.
5. The sequel to "Shaping the Future of EMS in California" is tentatively scheduled for release at the end of February or the beginning of March of this year.
6. Requests were taken for conference syllabi to be sent out to those who did not yet receive one.

?? Discussion of Action Plan Next-Steps

1. Copies of the plans were distributed.
2. Objective 1, Action Step 1 – The language of "legislative advocacy" needs to be changed, or a sub-point indicating that the group's role would be one of education and information primarily should be added. This point should also tie into the constituency groups.

3. Objective 2, Action Step 2 – The group is going to begin working on this step. The group is to take the EMS System Standards and Guidelines home to look over and come back with suggestions on what the next steps will be.

?? Presentation

1. Leslie gave a presentation on non-motorized, wheeled, recreational vehicles, which include: skates, skateboards, scooters, bicycles, unicycles, etc.
2. The presentation reflected the types and frequency of injuries that result from the use of the vehicles.

**\*\*Sub-Committee Breakouts**

?? Sub-Committee Reports

1. Data
  - a) The sub-committee discussed data elements with Bonnie Sinz (of the Data Ad Hoc group) and are confident that some of the elements will be added to the Statewide Data Collection.
  - b) Time frames were adjusted to better coincide with what the Data Ad Hoc committee is doing.
  - c) Miranda will email the action plan to Sharon so that she may update the dates. A finalized copy will be emailed to Jan.
  - d) The data sub-committee will be giving a presentation to the Data Ad Hoc group.
  - e) The next project for the group is to work on the templates.
2. Registry
  - a) The final registry form is completed.
  - b) The group is to get together all of the peripheral information need to make the form more web-ready.
  - c) The sub-committee is to give direction to the EMSA on the exact set-up.
  - d) The goal is to have the packet ready to give to Jan for the VLT meeting, February 8, 2001.
  - e) The sub-committee had some comments on the objectives.
    - ✍️✍️Objective 1, Action Step 6.1 - The group suggested that information on prevention be linked as a resource point on the EMSA Injury Prevention website.
    - ✍️✍️Objective 4, Action Step 3 – Sub-points for this should be flushed out. A statement of need should possibly be included.
    - ✍️✍️Objective 5, Action Step 1 – The group felt this issue would be better suited for the Data sub-committee.
    - ✍️✍️Objective 8, Action Step 5 – The group feels some of the information could be shared through

the registry. More wordsmithing needs to be done. At the next meeting time will be set aside for these two committees to work together on this and to discuss education.

3. Education

- a) Objective 6 – The group felt there should be a part of the website, a resource directory or bulletin board, to aid employers in becoming more familiar with Federal and Cal OSHA requirements for injury prevention.
- b) The sub-committee also felt that the Star of Life should reflect/include prevention, if possible.

**V. Adjournment**

The next meeting is to take place on Monday March 26, 2001 at the EMS Authority.